

Bay Human Services Collaborative Council  
Steering Committee  
February 27, 2019

Present:

Gretchen Wagner, BAISD, HSCC Chair  
Beth Eurich, Department on Aging, HSCC Vice-Chairperson  
Joel Strasz, Bay County Health Department  
Kim Bejcek, MDHHS  
Marybeth Laisure, United Way of Bay County  
Kimberly Martini-Toth, BABH<PFS  
Barry Schmidt, Bay County Prevention Network  
Melissa Gary, Great Lakes Physicians Organization  
Carrie Prosowski, MRS

Staff: Tracy Metcalfe, Bay County Health Department, HSCC Coordinator  
Recorder: Annette Maziarz, Bay Arenac Behavioral Health

- I. **Call to Order – Gretchen Wagner, Chairperson:** The meeting was called to order at 8:30 AM by Gretchen Wagner. Introductions were made. There were no additions made to the agenda.
- II. **Approval of December Steering Committee Minutes (attached):** Beth Eurich made a motion to approve the December 12, 2018 Steering Committee meeting notes. Marybeth Laisure seconded the motion. All were in favor.
  - **January HSCC Minutes:** Attached for review.
- III. **Dues Update:** Tracy reported on who owes their dues (only 2 organizations that owe yet).
- IV. **2-1-1 Board Representative:**  
**Need new HSCC representative to attend 2-1-1 Meetings:** Meetings are held quarterly. Next meeting will be in May from 3-4 pm in Midland. This committee will reach out to the Full Committee during the March meeting.
- V. **Community Health Assessment Report/Presentation and Improvement Planning Process:** Tracy presented on Community Health Assessment Report (see attached). Tracy will send out an email to vote on the proposal of using the HSCC Steering Committee as the planning group for the Health Improvement Plan.
- VI. **Planning or 2019 – Need to set a schedule/dates for the following:**
  - January – Census Hub Presentation (Diane Fong) and Chloe Updegraff
  - March – MI Bridges demonstration and Health Assessment (2-1-1 Report - Defer)
  - May – Personal Health Services and Regional American Red Cross
  - July –
  - September –
  - November – Marijuana Law (Barry Schmidt)

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**Additional Topics:**

- Regional American Red Cross – Ken Marks (May)
- Great Lakes Physicians Organization – Melissa Gary
- Grant Writing
- Drug Dependency Among Seniors (Joel Strasz)
- THRIVE (Beth Roszatycki - MIHIA)

**VII. Marketing Discussion:**

- **Member/Orientation Packet Materials:** Materials will be printed as necessary. Electronic version is available. Melissa Gary (Great Lakes Physicians Organization) introduced herself and gave a brief presentation of what she does.
- **Bylaws/Operating Procedures:** Tracy is in the process of revising the Bylaws/Operating Procedures. Will present during the General Committee next month.

**VIII. Trauma Informed Communities Workgroup:** See attached.

**IX. Community Trainings:** Gretchen will meet with Tracy to organize/add Community Trainings through the website

- **Human Trafficking:** Beth will send information to Tracy on Human Trafficking.
- **Pain Management:** Beth and Barry will send information to Tracy on Pain Management..

**X. Ongoing Discussions/Updates:**

**a. Census 2020 Discussion:**

- **How can collaborative assist in getting Seniors counted in the Census:** Deferred.

- b. DHHS – Universal Caseload:** Looking at revisions for improvements to the Universal Caseload. Additional staff will be hired to help process work load. Continuing to update system. Change made to call center hours – 9-3. Working to change call back phone number; currently 844 number – looking to localize numbers. Streamlining information into spreadsheet showing back log of work. Prioritizing calls (i.e. heat & utility assistance). Looking to re-dividing GEO Groups into smaller groups.

**Upcoming Events:**

With no further business to come before the Steering Committee the meeting adjourned at 10:25 AM.

The next regular HSCC meeting will be held on Wednesday, March 27, 2019 at the Bay County Department of Health and Human Services, 1399 W. Center Rd., Essexville. The next Steering Committee meeting will be held on Wednesday, April 24, 2019.

Respectfully submitted, Annette Maziarz, Recorder, Bay Arenac Behavioral Health